

Appendix 1

Template contacts and responsibilities form

Special Educational Needs and Disability (SEND) Contacts and Responsibilities

This document should be viewed in conjunction with the Academy SEND Policy which is available on our website.

Last updated: 20th September 2021

Academy roles		
Role	Designated person	Contact Details
SENCO	Kirsty Allard Linda Winton	allardk@omacademy.co.uk wintonl@omacademy.co.uk
Principal	Carrienne Robson	robsonc@omacademy.co.uk
SEND Governor	Alan Nicholson	nicholsona@omacademy.co.uk
Other senior leader with responsibility for SEND	Troy Silvester	silvestert@omacademy.co.uk
Pastoral support lead	Anne Brown Karen Pettit	browna@omacademy.co.uk pettitk@omacademy.co.uk
Designated safeguarding lead	Samantha Herridge	herridges@omacademy.co.uk
Designated teacher for looked after children	Emma Beechey	beecheye@omacademy.co.uk
SEND Teacher	Sarah Garside	garsides@omacademy.co.uk
External agencies		
Role	Information	Contact Details
Educational Psychologist	Eleni Triantafyllou, Principal Educational Psychologist	01472 323496
Local SEND Information & Support Services	Clare Linfitt, SEN Manager	01472 323236
Local Authority SEN Team	Clare Linfitt, SEN Manager	01472 323236
Behaviour Support Team	Jennifer Steel, Inclusion Manager	01472 323236
Sensory Impairment Service	Karen Jacklin, HI, Specialist Teacher Karen Basile, VI Specialist Teacher	01472 323032 01472323062
IPSEA	Independent Provider of Special education Advice	https://www.ipsea.org.uk/
Council for Disabled Children	Advice & resources for professionals and parents	https://councilfordisabledchildren.org.uk/