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Monday 9th September 2019

Dear Parent/Carer

HETA

As you are aware your son/daughter is attending HETA for the practical aspect of the Engineering qualification. This one day placement will start week commencing Wednesday 18th September 2019 to Wednesday 27th November 2019. Your son/daughter will attend HETA from 11.30am to 2.30pm (returning to the Academy by 3.00pm). He/She will be taken to and from Heta on the Academy minibus.

Your son/daughter will have their lunch at the Academy before attending HETA. If he/she are entitled to a free school meal this will be provided.

If you have any queries regarding this matter, please do not hesitate to contact me at the Academy.

Yours sincerely

A handwritten signature in black ink, appearing to read 'T. Ramage', written in a cursive style.

Mrs T Ramage
Head of Faculty - Vocational

