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7th June 2019

Dear parent/carer

As you are aware your child has almost completed their GCSE and Vocational qualifications and soon will be finishing their time at Ormiston Maritime Academy. I would like to take this opportunity to thank you for all the hard work and support you have provided over the years, and I look forward to sharing their success in the summer with you on results day.

It is easy at this time for students and parents to look past the last exam and start to make plans for the summer. So with this in mind I would like to remind you of some key dates.

Week Commencing the 11th of June

Tuesday the 11th of June- All Year 11 students will finish at 1.05pm (Lunch) and will be expected back into the Academy the following morning (the 12th of June) at 8.25.

Wednesday the 12th of June- All Year 11 students will finish at 12.15pm (Lunch) and will be expected back into the Academy the following morning (the 13th of June) at 8.25.

Thursday the 13th of June- All Year 11 students will finish at break (10.50am) and will be expected back into the Academy the following morning (the 14th of June) at 8.25

Friday the 15th of June- All year 11 students are expected at 8.25 for their Exam. Students will leave after their exam at 10.50am.

*Note some students finish times may vary should they be entitled to extra time in an Exam. If you have any questions regarding this matter please contact the academy. In addition attendance to the above sessions is compulsory and failure to attend may result in your child losing their place at the leaver's assembly and the Prom. Finally, non-attendance will have a significant impact on their result in that subject.

BTEC Catch up week

Monday the 17th of June to Thursday the 20th of June- This is the final opportunity to complete coursework for a number of different courses, these include:

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| 17 th and the 18 th | LIBF Finance |
| 17 th and the 18 th | BTEC Creative Digital Media |
| 17 th , 18 th and the 19 th | NCFE Food and Cookery |
| 19 th and the 20 th | BTEC Sport |

I will tick which subjects your child is required to attend in the personalised letter that will be posted the week beginning 10th June 2019. In addition attendance to the above sessions is compulsory and failure to attend may result in your child losing their place at the celebration assembly and the Prom. Finally non-attendance will have a significant impact on their result in that subject.



21st of June - Year 11 Celebration Assembly and Fancy Dress

It is a Maritime tradition to allow Year 11 students the opportunity to attend their leavers' assembly in fancy dress. This is an excellent opportunity for all students to celebrate their achievements over the last 5 years and take many photographs as memories of the day.

The event will start at 12.30pm and will end at 2.45pm, during which time Year 11 students will be provided with a buffet lunch as part of the celebrations. I would like to ask that you remind your child that any costume that is inappropriate will not be allowed and students will be refused entry into the academy. Should you be unsure about what is deemed appropriate feel free to contact the academy.

At 12.30pm students must sign in at the main reception where they will be met by a member of the academy's senior leadership team.

Thursday the 27th of June – Ormiston Maritime Academy Prom night

On the 27th June students should aim to arrive between 6.45pm and 7.15pm. It is a well-attended event so I ask that should you wish to join us in celebrating please be patient as both access to the Oaklands venue and parking can take some time. Can I also remind you that the method of transport to the venue is at your own discretion and should you have any questions regarding this please contact the Oaklands direct. The Academy takes no liability for delays or complications in transport.

The planned finish time of the Prom is 11.45pm; please ensure that suitable plans are made for your child to be picked up safely at this time.

Friday the 28th of June – Year 11 last day of school

All students are legally in full time education until this date. In addition to this, Ofqual have recently informed us that all exams boards have introduced a contingency day should exams be postponed or if they need to be re-sat for any given reason. Please therefore ensure that your child is available until the 28th June should we need them to come back into the academy.

22nd August – results collection day-

Exam results will be available for collect on the 22nd of August between 10.00am and 1.45pm. We do hope that all students join us to celebrate their success. However should your child not be able to attend, it will not be possible to give out their results to anyone else. This includes over the phone, email or by post unless we have a signed declaration from the student (not parent) submitted to the Academy. Should a declaration be provided the individual collecting the results must bring with them photographic identification. Finally any results not collected will only be posted home if, in addition to the declaration, a stamped addressed envelope is provided.

Should you require any further information please do not hesitate in contacting me.

Thank you for all your support.

Yours sincerely



Simon Shanks, Assistant Principal