

15 September 2017

Dear Parent/Carer

I would like to invite you to a Parents' Evening on Wednesday 27th September between 4pm and 7pm when you will be able to meet with the subject teachers to discuss estimated GCSE grades and to find out what your son or daughter needs to do in order to best prepare for them for their GCSE examinations in May/June 2018.

During the evening there will be a 'Raising Standards & Building Futures' presentation taking place in the main hall at 4.00pm – 4.15pm, 5.00pm – 5.15pm and 6.00pm-6.15pm. Please attend one of the presentations as it will be an opportunity for me to meet you personally, to introduce the Year 11 Extended Study Programme and also to explain ways that we can work together to best support «Forename» in achieving successful outcomes in the summer of 2018.

In order to help with the organisation of the evening each student in Year 11 is asked to arrange his/her own appointments. A blank appointment sheet will be issued to «Forename» and is to be completed by Monday 25th September at the latest.

Please complete and return the slip below to confirm your attendance. I hope that you will check to see that appointments are made to your satisfaction. If «Forename» does not make any appointments, or loses the sheet, please do still attend because staff will be very pleased to see you with or without an appointment.

Representatives from Franklin College and Grimsby Institute of Further and Higher Education will be in attendance, along with the Armed Forces and other training providers. Our Careers Advisor and Attendance Officer will also be available to speak to.

I will look forward to seeing you on Wednesday and as always, we as an academy will look forward to continuing to work with you as parents, to raise the standards and future employability of our students.

Yours sincerely

Mrs J Fieldsend
Assistant Principal

«Forename» «Surname» «Reg»

I/we will/ will not (please delete as appropriate) be able to attend Parents' Evening on Wednesday 27th September 2017.

Signed Parent/Carer

Please return this slip to «Forename»'s Tutor by **Monday 25th September 2017**