

Principal: Mr K Gallacher

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15 March 2018

Dear Parent/Carer

Year 11 Prom 2018

Venue : Oaklands Hall Hotel
Time: 7.30pm – Midnight
Date : Thursday 28th June 2018
Dress : Smart/Formal – No denim – No trainers

The evening will include a welcome drink on arrival (non-alcoholic), hot and cold buffet, disco and presentations. The cost of the tickets for the evening will be £30. All other costs for the prom will be covered by fundraising that will be taking place in the academy by staff and students.

For the enjoyment of everyone I must bring to your attention the following; no students will be allowed to consume alcohol on the evening, anyone suspected of ignoring this rule will be sent home. The Oaklands Hall Hotel request that students do not bring chewing gum into the building.

Please complete the reply slip below if your child is interested in attending the Prom with a £15.00 deposit to secure their place. The remaining balance of £15 should be paid by 23rd March 2018 in cash or by cheque made payable to Ormiston Maritime Academy with your child's name and tutor group written on the back. All monies should be handed in to Student Services and a receipt will be issued. Any student with poor attendance (valid medical conditions/operations will be considered separately) or behavioural issues will not be allowed to attend the event. A review will take place each half term and the final decision will be made by the Principal. Any student who has already paid for the event and does not have the required attendance or behaviour will receive a full refund. Any student who has already paid and then chooses not to attend will NOT receive a refund until a suitable replacement comes forward.

Please do not hesitate to contact me should you have any queries.

Yours sincerely

Head of Year

Name of Student _____ Tutor Group _____

I wish for my son/daughter to attend the Year 11 Prom at the Oaklands Hall Hotel on Thursday 28th June 2018. I enclose a £15.00 deposit.

Signed _____ Parent/Carer

Please return to Student Services.